



LUMENAL[®]
LIGHTING
The Future of Lighting Delivered

Message from Don Nielsen, Chairman of Luminal Lighting:

Because we all are sailing in uncharted waters, we want to share with you what we, at Luminal, are doing to mitigate the impact of the coronavirus.

Like you, we are working to minimize disruption and maximize safety to both our clients and to our Team Members (employees). We realize all of us are operating in a new environment that none of us have experienced before. Nonetheless, we have a responsibility to take care of your needs and to meet the needs of our Team Members. We intend to do both.

To Our Team Members:

Inside our Company, we are taking all necessary steps to protect our people and to maintain their employment. We are sterilizing work areas, washing hands, minimizing visitors to our office and giving our Team Members current information on how to stay healthy. We are also providing them with sanitizers to use in their work. They know to minimize contact with non-employees and to clean areas after they have done their work. Everyone knows they are to stay home if they feel ill.

To Our Clients:

To you, we will do all we can to not only meet your needs but, to minimize disruption and exposure. All our team members will have done everything they can to ensure they are not carriers of the virus and will perform their work with minimal contact with your staff. We will clean up after each workday and will sterilize any areas we have touched. If you have closed your facilities, we will still endeavor to work and ensure a safe workplace when we finish. In fact, we will endeavor to have your space cleaner after we leave than it was before we started.

We are also working with our vendors to minimize disruptions in the acquisition of product. We want to be able to deliver our services to you when we said we would. The closures of factories, decreased production and decreased shipping traffic could all impact our ability to acquire product. To minimize these issues, we are in constant contact with our major suppliers and will keep them informed of our pending needs and you informed of our product availability. We will do all we can to ensure we can meet our promised schedule.

Though we can't predict what will take place in the future, we can take actions today that will mitigate issues. We are attempting to consider all possibilities and develop plans accordingly. Just be assured that we will do all we can to meet your needs and to be here when you need us. We take our partnership with you very seriously and will do all we can to continue to meet your needs, regardless of the constraints that may come our way.

We thank you for the privilege of serving you.

The Luminal Team

Don Nielsen
Chairman/CEO